

MINUTES OF THE SPECIAL BOARD OF MANAGMENT MEETING
Held on 30 AUGUST 2023 AT 6:25PM
Via Hybrid

1. Welcome, Sederunt & Apologies

Present:

Ian Williams	Board Member
Louise McNicol	Board Member (Zoom)
Jim Strang	Board Member
Kirsten Ferguson	Board Member
Aiden McGrogan	Board Member
Tracey Johnstone	Board Member
Laurie Kefalas	Board Member (Zoom)
Aidan McGrogan	

In Attendance:

Catrina Miller	Group Chief Executive
Teresa Gallagher	Minute Secretary
Cindy McNeill	Finance & Corporate Services Manager

Apologies: Howard Dales, Helen Glassford

Absent: None

The Group CEO welcomed everyone to the meeting.

2. Issue and Signing of Board Code of Conduct

2.1. The GCE explained members must sign the code of conduct in order to serve as a Board Member. The Governance & Corporate Services tabled these forms for those present to sign.

3. Election of Chair and Vice Chair

3.1. The Group CEO explained the procedure of electing office bearers.

3.2. Aidan McGrogan nominated Ian Williams for Chair. There were no further nominations for Chair and so Ian Williams was duly elected, seconded by Kirsten Ferguson.

3.3. Jim Strang nominated Angela Chivers for the role of Vice Chair. There were no further nominations for Vice Chair therefore Angela Chivers was duly elected, seconded by Aidan McGrogan.

Resolution:

- i) *There were no other nominations for Chairperson therefore Ian Williams is the Chair for 2023/24;*
- ii) *There were no other nominations for Vice Chairperson therefore Angela Chivers is the Vice Chair for 2023/24.*

4. Appointment of Members to Subsidiary and Committees

- 4.1. The Group CEO had previously been in communication with members to seek volunteers to serve on the sub-committees.
- 4.2. The GCE explained we can be flexible with dates/times to ensure subcommittee meetings are quorate.

The resolution was proposed by Ian Williams and seconded by Angela Chivers.

Resolution:

- i) The Group Audit and Risk Committee members are Louise McNicol, Tracey Johnstone and Howard Dales. Louise McNicol agreed to chair this subcommittee.*
- ii) The Staffing Committee members are, Aiden McGrogan who will chair, Ian Williams, Kirsten Ferguson, Laurie Kefalas and Jim Strang.*
- iii) Helen Glassford and Jim Strang will continue to be the parent representatives for the New Tannahill Centre Executive Committee.*

5. Consideration of Meetings programme for 2023/24

- 5.1. The GCE tabled a draft programme of meetings for the year ahead and asked members to consider them. These can be subject to change and amended as necessary.

Meeting closed: 6.35pm

I certify that the above minute has been approved as a true and accurate reflection of the proceedings:

Signed (Chair)

Date