

**FERGUSLIE PARK HOUSING ASSOCIATION  
SPECIAL BOARD MEETING HELD ON  
3 June 2021 AT 5. PM  
Via Video Conference**

**1. Welcome, Sederunt & Apologies**

**Present:**

|                |              |
|----------------|--------------|
| Ian Williams   | Chair        |
| Louise McNicol | Board Member |
| Howard Dales   | Board Member |
| Lucia Mumbure  | Board member |
| Sipho Bazaya   | Board Member |

**In attendance:**

|                  |                               |
|------------------|-------------------------------|
| Catrina Miller   | Group Chief Executive Officer |
| Ivor McCauley    | Head of Operations            |
| Teresa Gallagher | Minute Secretary              |

**Apologies:** Jim Strang, Helen Glassford, Andy Wilson, Gary Russell

**Leave of Absence:** none

**Absent:** none

**2. Declarations of Interest**

2.1 None

**3. Office Options Report**

- 3.1 The Group Chief Executive (GCE) presented the covering report and appendices to seek approval on leasing office space for the trial period of 1 year.
- 3.2 She explained this report was presented at the last Board meeting where members requested more time to go over the proposal and to obtain staff feedback on the proposal.
- 3.3 Staff members were taken in groups to visit the potential new office space and feedback from the consultation survey was presented by screenshare.
- 3.4 Members noted the overall feedback was positive and there were no major concerns raised. The Senior Management Team will address any operational issues as and when they may arise.
- 3.5 There were some good questions from staff around current and future tenant relationships, communications, staff welfare and productivity.

- 3.6 Members discussed the issues contained within the covering report and noted the sample rota that would be implemented if the proposal were to go ahead.

The resolution was unanimously proposed.

**Resolution;** *The Management Board approved a one-year lease for serviced office space at Inospace Lightyear, 9 Marchburn Drive, Glasgow Airport Business Centre as an extension to the current office accommodation*

**4. AOCB**

None.

**The meeting ended at 17:55pm**

**Date of next meeting**

23 June 2021 at 5pm.

I certify that the above minute has been approved as a true and accurate reflection of the proceedings

Signed(Chair).....Date.....