

# Renfrewshire Employability Service

**We will:**

**Make you more employable  
and help you find work.**

**We offer support  
such as:**

**Job search**

**Reading, writing  
and numeracy**

**CV Development**

**Debt  
management**

**Confidence and  
motivation**

**Personal  
presentation**

**IT**

**Job applications**

**Team working**

**Communication  
skills**

Ask at Job Centre Plus or the Russell Institute, Paisley for more info.

**Phone:** 0300 300 1180 or **email:** [invest@renfrewshire.gov.uk](mailto:invest@renfrewshire.gov.uk)

Jobs | Training | Skills | Recruitment

[www.investinrenfrewshire.com](http://www.investinrenfrewshire.com)

**INVEST**  
in Renfrewshire



Renfrewshire  
Council

**Once registered with Invest we can get you involved in the various activities available to help you build on your attributes, skills and knowledge, and then continue to support you within Employment.**

**Activities include:**

- CV & cover letter development
- Confidence building
- Interview coaching
- IT Workshops
- Job search and application support
- Vocational certification required by employers, including REHIS Food Hygiene, CSCS certification, Health & Safety and First Aid
- Sector specific training and work experience linked to live vacancies in the Customer Service, Care, Physical, Administration & Creative sectors
- Referral to external support services
- Debt management
- Financial support

**To find out more, contact us today to arrange an appointment.**

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**EUROPE & SCOTLAND**  
European Social Fund

Investing in a Smart, Sustainable and Inclusive Future

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