



Ferguslie Park Housing Association

Ending Your Tenancy Agreement

When you sign a tenancy with Ferguslie Park Housing Association you enter into a contract with us, this contract (Tenancy Agreement) sets out your responsibilities as a tenant, and our responsibilities as your landlord.

If you want to end your tenancy then you must give us at least 28 days' notice. You must do this in writing and the 28 days will start from when we receive the written notice.

The notice can be our Termination of Tenancy Form, online via My Home, or you can send in a letter confirming you intend to end your tenancy.

Any termination notice must be signed by you, your partner, and any joint tenant to show they agree that the tenancy is to be ended.

Your rent will be charged up to the termination date even if you leave before then. We will arrange to carry out a pre-termination inspection of the property and you will be advised of any repairs that are your responsibility to complete before your tenancy ends. This list is not exhaustive and you may be charged for work not completed or found once you have moved out of the property.

When you leave you must return all sets of keys, any door entry fobs, electric keys and gas keys/cards.

You should leave the property clean and tidy and remove all furniture and other belongings unless previously agreed with your Housing Officer. If we have to dispose of any items left in the property you may be charged for this.

Court Order

If you breach your tenancy agreement for non-payment of rent, anti-social behaviour etc. we can take formal court action to recover the property.

We would not take this action without previously issuing you with warnings and a Notice of

Proceedings for Recovery of Possession, and throughout the court action process we will offer or direct you to any relevant support.

If we are awarded Decree from the court then we can take steps to end your tenancy and evict you from the property. We will require approval from our Board and once this is provided, you will be given at least two weeks' notice of the date when you will be evicted.

Abandonment

If we have reasonable grounds for believing that you are not living at your home and have abandoned the property, we will serve a first abandonment notice on your tenancy.

This notice gives you 28 days to contact us, in writing, if you are still using the property as your main or principal home.

If after the 28 days has passed and we still believe the property has been abandoned, we will serve a second notice and repossess the property.

You should contact us immediately if you receive an abandonment notice.